



Optimist Club of Dorwood

Donation/Community Grant Application Form



Eligibility: To be considered for a Dorwood Optimist Grant, an organization must serve Kettering youth and/or our community.

Grant Request

Date of request: _____

Total Cost of this project _____

How much are you requesting from Dorwood?: _____

When (date) will the funds be needed? _____

Is Dorwood the only source of funding? _____

This is an ___ on-going project **OR** ___ a one-time-event

Organizational Information

Name of Organization: _____

Address, City, State, Zip: _____

Telephone: _____ Fax: _____

E-mail: _____

Name/Title of Contact Person: _____

Telephone: _____ E-mail: _____

If approved, who should a check be made payable to? _____

Primary Service Category of Organization (check one):

- | | |
|-------------------|----------------------------------|
| Arts & Culture __ | Environment __ |
| Human Service __ | Health __ |
| Education __ | Civic/Economic Development __ |
| Sports __ | Miscellaneous(??, Proms, etc) __ |

Other (Specify) _____
Please describe Other

Who Benefits?: _____

Number of Youth Served: _____

Location(s) Served: _____

Briefly describe your program or service being provided and how the money will be used. Include a description of who would benefit from the project and how many persons will be impacted. Describe how Dorwood Optimist Club would be promoted: (Add pages if needed):

Signature of Contact Person/Authorized Individual

Date

Important Information

Individuals/Organizations seeking grant funds from the Dorwood Optimist Club must:

- 1) Be willing to certify and document formal figures.
- 2) Be willing to expend all monies for approved purpose. If applicant is unable to use funds for approved purpose, funds or remaining portion must be returned to the Dorwood Optimist Club.
- 3) Be willing to report on achievements and/or goals accomplished to the Board of Directors and general membership of the club.
- 4) Be willing to acknowledge the support of the Dorwood Optimist Club where appropriate.

Fixed Limits

- 1) The maximum amount for any individual grant within a fiscal year is typically \$1,000.
- 2) Any application that exceeds this annual amount must show justification of extraordinary needs, and be approved by the Board of directors.
- 3) No financial assistance may be provided if the proposal is not in conformance with this application procedure.

Mail completed application to:

Club Secretary
Optimist Club of Dorwood
PO Box 292266
Kettering, OH 45429-0266